

SAINT CLARET COLLEGE, ZIRO

Accredited with Grade 'A' by NAAC || Recognized by UGC || Affiliated to Rajiv Gandhi University, Itanagar

COURSE SUMMARY & FEE CHART 2018-2019 II & III YEAR B. A. (GENERAL & MASS COMMUNICATION), and B.COM

B. A. (GENERAL) Semesters III to VI

IN THE SECOND YEAR, a student continues to study the same three electives chosen in the first year. In semester III, all students will have the compulsory paper, "Environmental Studies" (EVS). In semester IV, all students will have a Skill-Based Course (SBC) as a compulsory paper.

IN THE THIRD (FINAL) YEAR, a student shall choose a Major from among the three electives studied across the previous four semesters. See below the Majors offered at SCCZ.

Sl. No.	Electives/Major	Code
1.	Anthropology	A
2.	Economics	C
3.	Education	D
4.	English Elective	E
5.	Geography	G
6.	History	H
7.	Political Science	P

Fee Structure for II & III Year B. A. (General Courses)

Semester	Total Fees	Fee Break Up
Third/ Fifth Semester	26,100 + 3,000 (security Deposit¹) <i>Installment Options:</i> <i>I installment (during admission): 15,100 + 3000</i> <i>II installment (before 15th September): 5,500/-</i> <i>III installment (before 31st October): 5,500/-</i>	Course Fee: 22,000 Admission Fee: 1,000 ⁴ Corpus Fund: 1,000 Semester Fee: 1,000 University Registration Fee: 100 ² Co & Extra-Curricular Fee: 1,000 ³ Security Deposit (Refundable): 3,000 ¹
Fourth/ Sixth Semester	2,100 / 3,100 (for Anthropology & Geography Major) <i>(to be paid in January)</i>	Semester Fee: 1,000 University Continuation Fee: 100 ² Co & Extra-Curricular Fee: 1,000 ³

B. A. (MASS COMMUNICATION) Semesters III to VI

Fee Structure for II & III Year B. A. (Mass Com)

Semester	Total Fees	Fee Break Up
Third/ Fifth Semester	37,100 + 3,000 (security Deposit¹) <i>Installment Options:</i> <i>I installment (during admission): 19,100 + 3000</i> <i>II installment (before 15th September): 9,000/-</i> <i>III installment (before 31st October): 9,000/-</i>	Course Fee: 33,000 Admission Fee: 1,000 Corpus Fund: 1,000 Semester Fee: 1,000 University Registration Fee: 100 ² Co & Extra-Curricular Fee: 1,000 ³ Security Deposit (Refundable): 3,000 ¹
Fourth/ Sixth Semester	2,100 <i>(to be paid in January)</i>	Semester Fee: 1,000 University Continuation Fee: 100 ² Co & Extra-Curricular Fee: 1,000 ³

BACHELOR OF COMMERCE (B. COM) Semesters III to VI

Fee Structure for II & III Year B. Com

Semester	Total Fees	Fee Break Up
Third/ Fifth Semester	28,100 + 3000 (security deposit¹) <i>Installment Options:</i> I installment (during admission): 17,100 + 3000 II installment (before 15 th September): 5,500/- III installment (before 31 st October): 5,500/-	Course Fee: 24,000 Admission Fee: 1,000 Corpus Fund: 1,000 Semester Fee: 1,000 University Registration Fee: 100 ² Co & Extra-Curricular Fee: 1,000 ³ Security Deposit (Refundable): 3,000 ¹
Fourth/ Sixth Semester	2,100 (to be paid in January)	Semester Fee: 1,000 University Continuation Fee: 100 ³ Co & Extra-Curricular Fee: 1,000 ⁴

Notes:

¹Security Deposit is refundable only at the completion of the three- year course, after deduction for disciplinary sanctions, if any.

²The University Fee to be paid here is for continuation only. For University examinations, separate fees are to be paid, at the time designated for applying for examinations only.

³See the detailed break-up of Co-& Extra-curricular fees displayed on the College Bulletin Board.

⁴Transfer students from other colleges will have an admission fee of Rs. 2,000/- (II year) or Rs.3,000 (III year).

REFUND POLICY

If a student, after completing the admission process at SCCZ, wishes to cancel the admission, the following refund policy shall apply: **Only course fee, and semester fee are refundable**, on production of original receipts. No refund request will be admitted after July 31, 2018.

HOSTEL ADMISSIONS

Hostels are reserved for former hostellers and first years. Former hostellers who have reserved the Hostel seats must take admission to hostel immediately after completing the admission process at the College, failing which their seat may be offered to the next eligible candidate. If any vacancy arises in the hostel, fresh admission to hostel will be open to senior students in good standing, and the vacancy will be announced over the Bulletin Board. Interested and eligible senior students may then apply. Given below is the fee structure for the Hostel:

Total Hostel Fees	Installment Options	Refund Policy
Admission Fee: Rs. 5000 Hostel Fee: Rs. 38,000 Security Fee*: Rs. 3000 (*Refundable after completion of one year)	I installment (payable at admission): Rs.18,000* + 3,000 security. (*Rs. 13000/- + Security fee for those who have already booked their rooms by paying the admission fee) II installment (before 15 th November): Rs.12,500/- III installment (before 31 st January): Rs.12,500/-	See details on the Hostel Application Instructions Sheet.
Hostel Refund Policy: Cancellation of Hostel Admission & Refund requests will be admissible until July 31, 2018 only. No refund of admission fee and Security Fee. Installment to be refunded after 10% deduction. Security Deposit will be refunded at the end of the year/semester, after deduction for dues and disciplinary sanctions, if any. : No security refund for Students who discontinue from Hostel or are dismissed for any reasons.		

COLLEGE BUS FACILITIES

Limited number of seats on SCCZ fleet of buses are available for students. Bus Fee must be paid in single installment. Bus Fees: **Rs. 8,500/-** (boarding from Hapoli) or **Rs. 7,000/-** (boarding from Old Ziro).

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Given below are the documents to be furnished at the time of application (one copy each).

Please do not submit any original certificate along with the application.

Sl. No.	Documents	ADDITIONAL Documents needed from Transfer Students
1.	Rajiv Gandhi University (RGU) Registration Card	Change of Exam Centre Application: Signed from RGU
2.	Marks Card of all semester examinations passed	Transfer Certificate
3.	3 Passport-size & 3 Stamp-size Photos	Character (conduct) Certificate
4.	Inner Line Permit (only for non-Arunachalee)	ST/SC Certificate
		Additional 2 Passport-size photos